

## MEETING OF THE BOARD OF DIRECTORS FULL MINUTES

**Title of meeting** General Board Meeting  
**Date** 21 August 2023 (7:04pm)  
**Venue** 17701 Bridgefarmer Blvd. - Pflugerville, TX 78660



### Attendees

Board Directors

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| Jeff Phillips (President)             | Ashlee Pegram (Safety)               |
| Brittani Rivera (Vice President)      | Rolando Lopez (General Member)       |
| Traci Dockter (Secretary)             | Joshua Torres (General Member)       |
| Christy Gray (Equipment Manager)      | Daniela Pina (General Member)        |
| Ashley Velasquez (Treasurer) - ONLINE | Derek Hollingsworth (General Member) |
| Allison Covington (General Member)    |                                      |

### Others

|               |  |
|---------------|--|
| Ashley Oatman |  |
|               |  |
|               |  |

### Agenda Item 1 - Welcome and Vote in Minutes

1.1 The meeting was opened by Jeff at 7:04p. The Board agreed the minutes from the meeting of 10 August 2023 were an accurate reflection and no amendments were requested. **Motion** from Jeff to put minutes into record, Brittani seconds motion. All approved- motion passed.

### Agenda Item 2 – Open Forum

No Comment

### Agenda Item 3 – President Report

3.1 Jeff welcomed board members.

3.1 Jeff updated the board that schedules for 6U,8U and 10U Baseball are completed well as all softball schedules. We have tried to eliminate or limit travel for younger divisions this season.

**ACTION:** Jeff and Brittani will look at all remaining conflicts and see how to be able to finalize the schedule by 08.23.2023 and post.

#### **Agenda Item 4 – Director of Baseball**

4.1 Still working on 14U schedule to play surrounding areas

#### **Agenda Item 5 – Safety and Chief Umpire**

5.1 Pictures are scheduled for 10.1.23 with Jon Kniss.

**ACTION:** Ashlee needs Traci to create a list of all teams with coaches names, assistant coaches and players to send to Jon to schedule times

5.2 Working on an umpire schedule. There were zero pleased people at the clinic on Sunday of 12 people there. There will be another clinic on Sunday from 3-6 at our fields and will be required to attend.

#### **Agenda Item 6 - Treasurer**

6.1 Ashley Velasquez has a meeting with the CPA and Amanda Aaron on Wednesday to look over accounts and get all information that she will need.

6.2 Ashley Velasquez noted that there were around 150 volunteer hours that were logged from last field maintenance day.

#### **Agenda Item 7 -VP/Concession/Community Report**

7.1 Traci and Brittani have been in contact getting the general merchandise store and the baseball assistant shirts in production.

Traci makes a **motion** to approve the general merchandise mockups. Jeff approves.

Merchandise store for assistant coaches shirts will be open 8/24-9/1. And general merchandise will be open 9/2-9/17.

#### **Agenda Item 8 - Field Maintenance**

8.1 Field Maintenance Day is Saturday.

A.V. will print off more flyers

Jeff will pick up materials needed such as chalk, ant killer, weed killer etc.

Brittani will order needed equipment and gear.

8.2 **Action:** Rolando and Josh will get with the head of each age division and they will be made the point of contact for each field. They will make a list for all work needed done.

#### **Agenda Item 9 – Any Other Business**

9.1 Follow up on Action Items

- CPR/First Aid/AED - Class scheduled for 8/28/2023 and 9/10/2023 with CPR Resources
- Finalize assisting coaches by 24 August 2023 and Jeff will send for background checks.
- Ashlee needs to create document for umpires when they throw a coach

9.2 Field Rental Price

Last year the league shut off letting outside organizations rent the fields. Now we are ready to rent them out. Jeff has asked Allison to look over what he has written up so far and the board will reconvene to set a price on the rental fee.

**Action:** Board will think over the next two weeks and then set a price

9.3 Heat Index Policy

Board discussed implementing a heat policy for coaches and players. After much debate the conclusion was to let coaches know water breaks and shorter practices were preferred and the board will continue to look into a policy.

**Action:** Create a heat policy

9.4 Jeff asked for an action item for concession stand/ Board Member on Duty responsibilities.

**Action:** Board members will set up a time to walk through the opening and closing shift duties.

**Meeting Adjourned at 8:55pm. Next Meeting in 2 weeks 4 September 2023 at 7:00PM**

Signed: (as a true and accurate record of the meeting)

Name: Traci Dockter

Name: Jeff Phillips